

**IT IS THE VENDOR'S RESPONSIBILITY TO
CHECK FOR ADDENDUM PRIOR TO SUBMITTING PROPOSALS**

**NOTICE TO BIDDERS
SPECIFICATION NO. 05-018**

The City of Lincoln, Nebraska intends to purchase and invites you to submit a sealed bid for:

**THE ANNUAL REQUIREMENTS
FOR
WELL SERVICES, PARTS AND REPAIR**

Sealed bids will be received by the City of Lincoln, Nebraska on or before 12:00 noon Wednesday, January 26, 2005 in the office of the Purchasing Agent, Suite 200, K Street Complex, Southwest Wing, 440 South 8th Street, Lincoln, Nebraska 68508. Bids will be publicly opened and read at the K Street Complex.

Bidders should take caution if U.S. mail or mail delivery services are used for the submission of bids. Mailing should be made in sufficient time for bids to arrive in the Purchasing Division, prior to the time and date specified above. Late bids will not be considered. **Fax or e-mail bids are not acceptable. Bid response must be in a sealed envelope.**

Specifications for Well Services, Parts and Repair

1. SCOPE OF AGREEMENT

- 1.1 The City of Lincoln desires to retain one or more qualified well repair parts/supply and repair contractor during the term of the agreement.
- 1.2 The term of the agreement shall be one year with options to renew for two (2) additional, one (1) year agreements.
- 1.3 The attached sample agreement serves as the specifications, and describes the requirements of the City and the Contractor.

2. AGREEMENT AND INSURANCE

- 2.1 Within fourteen (14) calendar days after the award of bid the Contractor must execute a written agreement between the Contractor and the City.
- 2.2 Also within such time period, the Contractor must furnish a certificate of insurance with the executed agreement in accordance with the requirements of the attached Insurance Clause to be used for All City Contracts@.

3. BIDDING PROCEDURE AND AWARD OF BID

- 3.1 Refer to the attached Instructions to Bidders.
- 3.2 Insurance Requirements as spelled out in the Insurance Clause must be met before any contract will be signed and before any work can proceed.
- 3.3 A list of equipment and manpower availability shall be submitted with your bid proposal.

**AGREEMENT
FOR
WELL SERVICES, PARTS AND REPAIR**

THIS AGREEMENT, made this ____ day of ____, 2005, by and between _____, hereinafter referred to as Contractor, and the CITY OF LINCOLN, NEBRASKA, hereinafter referred to as City.

WHEREAS, the City wishes to engage Contractor in accordance with the terms and conditions herein to provide certain services; and

WHEREAS, Contractor desires to perform said services for the City in accordance with the terms and conditions herein provided;

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. All parts & repair services shall be provided at the unit prices indicated below. Pricing shall include transportation, mobilization, freight, overhead and profit:
- 2.

Item	Unit	Price
1.1 Labor Rates:		
1.1.1 Vendor rate for repair, reconstruction or service not including equipment.	Hour	\$ _____
1.1.2 Vendor rate for repair, reconstruction or service including all equipment.	Hour	\$ _____
1.1.3 Discount off List Price for parts not listed in agreement		% _____
1.2 Material Costs:		
1.2.1 10" X 10' Flanged column .365 wall pipe	Ea.	\$ _____
1.2.2 10" X 5' Flanged column pipe	Ea.	\$ _____
1.2.3 1 2" SST Shaft Coupling	Ea.	\$ _____
1.2.4 10' X 1 2" SST Line Shaft	Ea.	\$ _____
1.2.5 5' X 1 2" SST Shaft	Ea.	\$ _____
1.2.6 1 2" SST Shaft Sleeve	Ea.	\$ _____
1.2.7 10" Bronze column Spider	Ea.	\$ _____
1.2.8 1 2" Line Shaft bearing(Old Style)	Ea.	\$ _____

Item	Unit	Price
1.2 Material Costs:		
1.2.9 1 2" Line Shaft bearing(New Style)	Ea.	\$ _____
1.2.10 10" X 10' Threaded column pipe	Ea.	\$ _____
1.2.11 10" X 5' Threaded column pipe	Ea	\$ _____
1.2.12 10" Combination Column Coupling	Ea.	\$ _____
1.2.13 12" X 10' Flanged column .375 wall pipe	Ea.	\$ _____
1.2.14 12" X 5' Flanged column pipe	Ea	\$ _____
1.2.15 1 11/16" SST Shaft Coupling	Ea	\$ _____
1.2.16 10' X 1 11/16" SST Line Shaft	Ea	\$ _____
1.2.17 5' X 1 11/16" SST Line Shaft	Ea	\$ _____
1.2.18 1 11/16" SST Shaft Sleeve	Ea	\$ _____
1.2.19 12" Bronze column Spider	Ea	\$ _____
1.2.20 1 11/16" Line Shaft bearing (Old Style)	Ea	\$ _____
1.2.21 1 11/16" Line Shaft bearing (New Style)	Ea	\$ _____
1.2.22 12" X 10' Threaded column pipe	Ea	\$ _____
1.2.23 12" X 5' Threaded column pipe	Ea	\$ _____
1.2.24 12" Combination Column Coupling	Ea	\$ _____
1.2.25 Sandblast & Epoxy 10" Pipe per foot	Lf.	\$ _____
1.2.26 Sandblast & Epoxy 12" Pipe per foot	Lf.	\$ _____

2. The term of the agreement shall be one (1) year with options to renew for two (2) additional, one (1) year agreements.
3. It is the express intent of the parties hereto that this agreement shall not create an employer-employee relationship; and the Contractor, his employees and any person acting on behalf of the Contractor shall be deemed to be an independent contractor during the term of the agreement.

4. Contractor agrees to indemnify and hold harmless and defend the City and any of its officers, agents, servants and employees from any and all claims resulting from injuries, including death, damages and losses arising out of, connected with, or in any way associated with this agreement.
5. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, ancestry, disability, age or marital status.
6. Contractor shall provide insurance in accordance with the attached All Insurance Clause to be used for All City Contracts@.
7. Mr. John Miriovsky, Superintendent of Water Production, phone no. (402)441-5932, or his designated representative, shall be the City's agent responsible for the administration of this agreement.

8. WORK REQUIREMENTS

- 8.1 Work performed under this agreement shall be under the supervision of Lincoln Water Personnel.
- 8.2 All permits required by the City for the performance of work shall be secured and paid for by the Contractor. The Contractor shall comply with all local codes and ordinances applicable to the work.
- 8.3 The Contractor shall comply with all applicable provisions of the City of Lincoln Standard Specifications for Municipal Construction, Lincoln Standard Plans and Title 178 NAC 12, Regulations Governing Water Well Construction, Pump Installation and Water Well Abandonment Standards.
- 8.4 All excavation and backfill shall comply with the provisions of Chapter 20.03 of the Lincoln Standard Specifications for Municipal Construction.
- 8.5 The Contractor shall start work within twenty-four (24) hours of notification by the City agent or his representative.
- 8.6 The scope of work for each service call shall be approved and accepted by the designated Lincoln Water System representative and Contractor shall not be entitled to additional compensation beyond the agreed upon scope unless further authorization is obtained.
- 8.7 Parts supplied or service work performed by Contractor under the terms of this agreement shall carry a two (2) year warranty for materials and workmanship.

- 8.8 All invoices for parts supplied or service work performed under this agreement shall be submitted to Lincoln Water System, , 2021 N 27 Street, Lincoln, Nebraska.
- 8.8.1 Each service call shall be invoiced separately. Contractor-s invoices shall include job site location, date of service, fully itemized list of rates and quantities listed in Section 1, and total amount due.
- 8.8.2 Invoices shall be submitted for payment within thirty (30) days of work being performed.
9. No minimum or maximum amount of work is guaranteed by the City as part of this agreement.
10. If the City chooses to issue multiple contracts, work shall generally be requested based on lowest price and Contractor-s ability to meet the required completion schedule assigned by the City-s designated representative.
11. This agreement may be terminated at any time by either party hereto upon thirty (30) days written notice.

Dated this _____ Day of _____, 2005

ATTEST:

CITY OF LINCOLN, NEBRASKA

City Clerk

Mayor

CONTRACTOR

Company Name

Address

City State Zip

(Seal)

By:

Signature

Print Name Title

Witness

NAME_____

COMPANY

**PROPOSAL
SPECIFICATION NO. 05-018**

**BID OPENING TIME: 12:00 NOON
DATE: Wednesday, January 26, 2005**

The undersigned bidder, having full knowledge of the requirements of the City of Lincoln for the below listed items and the contract documents (which include Notice to Bidders, Instructions to Bidders, this Proposal, Specifications, Contract, and any and all addenda) and all other conditions of the Proposal, agrees to sell to the City the below listed items for the performance of this Specification, complete in every respect, in strict accordance with the contract documents at and for unit prices listed below.

ADDENDA RECEIPT: The receipt of addenda to the specification numbers _____ through _____ are hereby acknowledged. Failure of any bidder to receive any addendum or interpretation of the specifications shall not relieve the bidder from any obligations specified in the bid request. All addenda shall become part of the final contract document.

**THE ANNUAL REQUIREMENTS FOR
WELL SERVICES, PARTS AND REPAIR**

BIDDING SCHEDULE

Item		Unit	Price
Labor Rates:			
1.1	Vendor rate for repair, reconstruction or service not including equipm	Hour	\$_____
1.2	Vendor rate for repair, reconstruction or service including equipment.	Hour	\$_____
1.3.	Discount off List Price for parts not listed in agreement		%_____
Material Costs:			
2.1	10" X 10' Flanged column .365 wall pipe	ea.	\$_____
2.2	10" X 5' Flanged column pipe	ea.	\$_____
2.3	1 2" SST Shaft Coupling	ea.	\$_____
2.4	10' X 1 2" SST Line Shaft	ea.	\$_____
2.5	5' X 1 2" SST Line Shaft	ea.	\$_____
2.6	1 2" SST Shaft Sleeve	ea.	\$_____
2.7	10" Bronze column Spider	ea.	\$_____
2.8	1 2" Line Shaft bearing(Old Style)	ea.	\$_____

Item		Unit	Price
2.9	1 2" Line Shaft bearing(New Style)	ea.	\$_____
2.10	10" X 10' Threaded column pipe	ea.	\$_____
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2.24	12" Combination Column Coupling	ea.	\$_____
2.25	Sandblast & Epoxy 10" Pipe per foot	Lf.	\$_____
2.26	Sandblast & Epoxy 12" Pipe per foot	Lf.	\$_____

NO BID SECURITY REQUIRED

Contract Extension Renewal is an option: Yes_____ No_____

TERM OF AGREEMENT is one (1) year, March 1, 2005 through February 28, 2006.

TERM PRICE CLAUSE: BIDDER MUST STATE

- (a) Bid prices firm for the full contract period:____; or
- (b) Bid prices subject to escalation/de-escalation:_____.
- (c) If (b), state period for which prices will remain firm:
Through_____.

COMPANY REPRESENTATIVE responsible for the administration of this Agreement:

NAME: _____

TITLE: _____

PHONE NO.: _____

AFFIRMATIVE ACTION PROGRAM: Successful bidder will be required to comply with the provisions of the City's Affirmative Action Policy (Contract Compliance, Sec. 1.16). The Equal Opportunity Officer will determine compliance or non-compliance, upon a complete and substantial review of successful bidder's equal opportunity policies, procedures and practices.

The undersigned signatory for the bidder represents and warrants that he has full and complete authority to submit this proposal to the City, and to enter into a contract if this proposal is accepted.

**RETURN 2 COMPLETE COPIES OF PROPOSAL AND SUPPORTING MATERIAL
MARK OUTSIDE OF BID ENVELOPE AS FOLLOWS:
SEALED BID FOR SPEC. 05-018**

COMPANY NAME

BY (Signature)

STREET ADDRESS or P.O. BOX

(Print Name)

CITY, STATE ZIP CODE

(Title)

TELEPHONE

(Date)

**EMPLOYER'S FEDERAL I.D. NO.
OR SOCIAL SECURITY NUMBER**

**ESTIMATED DELIVERY DAYS (After
receipt of individual orders)**

TERMS OF PAYMENT

BIDS MAY BE INSPECTED IN THE PURCHASING DIVISION OFFICES DURING NORMAL BUSINESS HOURS, **AFTER** TABULATION BY THE PURCHASING AGENT. IF YOU DESIRE A COPY OF THE BID TABULATION TO BE MAILED TO YOU, YOU MUST ENCLOSE A **SELF-ADDRESSED STAMPED ENVELOPE** WITH YOUR BIDDING DOCUMENTS. Bid tabulations can also be viewed on our website at: lincoln.ne.gov Keyword: bid